**Special Education Timelines**

- Parent, professional, or school personnel identifies child as possibly needing special education and related services

- **WITHIN 5 SCHOOL DAYS** of receipt of a referral the district must notify the parent and seek consent to evaluate before any assessment begins

- **WITHIN 30 SCHOOL DAYS** of parental consent credentialed, trained, specialists evaluate the child

- **WITHIN 45 SCHOOL DAYS** of parental consent the Team determines eligibility

- Team finds child eligible for special education and/or related services

- **WITHIN 30 DAYS** of receipt of the IEP the parents consent to the IEP and placement

- At the IEP meeting, after the IEP is written, the Team determines placement

- **WITHIN 45 SCHOOL DAYS** of parental consent for evaluation of the Team will develop and write an IEP for all eligible students

- At least as often as the parents of the non-disabled students receive written progress reports the school will measure progress toward IEP goals and report the progress to parents in writing

- **AT LEAST ANNUALLY** Team reviews IEP

- **AT LEAST EVERY 3 YEARS** school reevaluates child

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**Team must include:**
- Parent, Special Education Teacher, Regular Education Teacher, District Representative,
- Person Qualified to Interpret Evaluation Results, The Student if over 14 yrs. of age, and Others

* These timelines are specific to MA law and may vary by state